



## 2017 Research Grants Program

### Letter of Intent Submission Instructions

**NOTE: The Online system is for Application submissions ONLY.**

**Email Letters of Intent to [research@onsfoundation.org](mailto:research@onsfoundation.org)**

**Please read the application instructions  
prior to submitting your Letter of Intent.**

**ONCOLOGY NURSING SOCIETY FOUNDATION**  
**2017 RESEARCH GRANTS PROGRAM**  
**LETTER OF INTENT INSTRUCTIONS**

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**DEADLINE DATES:**

- **2017 Research Grant Letters of Intent Due: August 15, 2016**

**PURPOSE OF GRANT:** The purpose of the ONS Foundation Research Grants Program is to support oncology nursing research. *Research projects may include pilot or feasibility studies or developing a new aspect of a program of research.* Funding preference is given to research that addresses the ONS Research Priorities and the ONS Research Agenda.

**ELIGIBILITY:** The principal investigator must be actively involved in some aspect of cancer patient care, education, or research and be PhD or DNSc prepared or a student working toward those research degrees. Funding preference is given to projects that involve nurses in the design and conduct of the research activity and that promote theoretically based oncology practice. Please refer to further application eligibility requirements in the application instructions found on the ONS Website at: (<http://www.onsfoundation.org/apply/re/RE01>).

**GENERAL INSTRUCTIONS:** The letter of intent is due 1 month prior to the application submission date. It is used to select qualified reviewers and verify the research team composition and funding history. The submission and acceptance of a letter of intent does not imply that the applicant will receive funding. Investigators will be notified if projects are deemed inappropriate for this particular application. Applications without a prior letter of intent will not be considered for funding.

- Applications without a prior letter of intent will not be considered for funding.
- Download the fillable Letter of Intent form from the ONS Website at: (<http://www.onsfoundation.org/apply/re/RE01>).

**INTENT FORM:**

**Download and complete all areas of the letter of intent form as instructed below:**

- **Principal Investigator:** Name the one individual who will be primarily responsible for implementing this proposal and for reporting to the ONS Foundation. Provide name, credentials, institutional affiliation and previous research funding experience and amount of funding).
- **Title of the project:**
- **Brief statement describing the proposed study**, including the following areas:
  - Purpose/Background: (*Please limit the description to 30 lines*)
  - Aims:
  - Methods:
    - Design - Identify the research design. Indicate if the project is a pilot study.
    - Sample - For qualitative or quantitative studies, describe the number and type of participants.
    - Setting - Provide a brief rationale for the use of the selected setting(s).
    - Procedure - Describe all sampling and assignment procedures.
- **Research Team:** (names, credentials, institutional affiliations, role on the team, previous completed Research funding experience and amount of funding).
  - ◆ The ONS Foundation requires that the most recent research funding history, including role and amount of funding, be included. If there has been no funding within the past 3 years, please include any funding within the past 10 years.
  - ◆ **Note:** At least one team member must have received and completed RESEARCH funding greater than \$100,000
- **List of potential research sites**, if applicable:

**All Letters of Intent must be emailed to [research@onsfoundation.org](mailto:research@onsfoundation.org) by August 15, 2016.**

**Receipt of the Letter of Intent will be confirmed via e-mail.** *If no response has been received within two days after the letter of intent deadline, contact the ONS Foundation Research Department at: Phone: 412/859-6298 or Email: [research@onsfoundation.org](mailto:research@onsfoundation.org)*



**Research Grant Program**  
**LETTER OF INTENT FORM**

Separate fillable form also available for download from <http://www.onsfoundation.org/apply/re/RE01>

Letters of Intent are to be emailed to [research@onsfoundation.org](mailto:research@onsfoundation.org) **by August 15, 2016**

*Note: Applications without a prior letter of intent form will not be considered for funding. **No letters will be accepted after 8/15***

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**Principal Investigator:** (Name, credentials, institutional affiliation and previous RESEARCH funding experience and amount of funding)

Name & Credentials:

Institution:

Email Address:

Previous Research Funding Experience, including funding amount:

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**Title of the project:**

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**Brief statement describing the proposed study, including the following areas:**

*(Please limit the description to 30 lines)*

Purpose/Background:

Aims:

Methods (Design/Sample/Setting/Procedure):

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**Research Team:** (names, credentials, institutional affiliations, role on the team, previous completed RESEARCH funding experience and amount of funding)

\*Note: At least one team member must have received and completed RESEARCH funding greater than \$100,000.

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**List of potential research sites, if applicable:**